

Rex Allen Days, Inc
P.O. Box 429
Willcox, Arizona 85644
rad.rodeo.se@gmail.com

Welcome Vendor!

Thank you for attending the 73rd Annual Rex Allen Days in Willcox Arizona. This is a huge event every year in the rural community with a ton of entertainment at Keiler Park and also at Quail Park. We hope that you will have as much fun as we will. And we can't forget to cherish the memories this event will bring to everyone. The hard work and dedication from you helps bring this event together every year, and we hope you choose to attend for many more years to come.

Sincerely,
Rex Allen Days Inc.

Reminder - Safety First

Rex Allen Days would like to remind everyone of safety. Here is a short list:

- ☐ Check weather forecast daily, or hourly.
- ☐ In case of inclement weather, wind, rain, (Etc.)... please take care of your booth early, and seek shelter as soon as possible.
 - o *When thunder roars, go indoors!*
- ☐ Keep hydrated
- ☐ Take breaks if overheated
 - o Find a cool place to rest
- ☐ Shade
- ☐ Air conditioned space
- ☐ In case of cooler weather have appropriate attire.
- ☐ **In case of any Emergencies please dial 9-1-1**

Let's have a fun and safe Rex Allen Days this year!

FOR YOUR INFORMATION

RAD park committee reserves the final location determination base on availability.

- Keiller Park is located on Bisbee Ave. 3 blocks south of Exit 340 on the east side of Interstate-10.
- Overnight RV camping is allowed, but there are not hookups.
- We have scheduled arrival and set-up times. Please choose a SET-UP time on application.
- Gates will be kept locked if you need to use your vehicle for transportation - park outside the fence.
- Good restroom facilities are available in the park.
- Hotels, restaurants, and shopping are in walking distance, book rooms early.
- Vehicles are only allowed in certain areas of the Park. Do not drive on the walking path. City Workers will chase you.
- Please unload at the nearest gate, and cart items into the park, if at all possible.
- Please email Danna Wilken-Pena at rad.rodeo.se@gmail.com with questions.
- We may have ice for sale at the park, please check with Danna to verify this.
- Electricity and water are available throughout the park; bring extension and garden hoses as needed.
- No exclusive rights to sell items are Implied, but we will take care to not book too many of one item. Contact Danna if you have exclusivity requests.
- Carnival location is in the middle parking lot to the west.
- Please use alternative hold downs, and if you use stakes notify park staff before you drive them in, irrigation lines in-ground.
- FOOD VENDORS: If you do not have a Cochise County permit Please call Cochise County Health Dept. 520-384-7100 and/or fill out the form and return with required fee.

Thank you and see you in October!!!

Fair at Keiller Park – Rex Allen Days

Friday, October 4th thru Sunday, October 6th

Vendor Set Up: You MUST have a confirmed space # or location BEFORE you set up

Thursday between 6pm to 7pm - Friday between 8am and 2pm

Saturday between 7am and 9am

Vendor Locations: Keiller Park and Quail Park Contact: Park Committee Chair:

Jason LaVallie at

rad.rodeo.se@gmail.com

Checks or Money Orders should be made payable to Rex Allen Days, Inc.
Rex Allen Days, Inc, (Attn. Jason LaVallie) PO Box 429 Willcox, AZ 85644
By SEPT. 27th, 2024 OR email form to rad.rodeo.se@gmail.com and send payment to address.

Please print

-BusinessName: _____

Owner Name: _____

Phone #: _____

Mailing Address:

City, State: _____

Zip: _____

Email Address: _____

SET-UP TIMES (Select One): Fri 2PM - 5PM or Sat 7AM- 9AM

501(c) Information:

I am a non-profit organization or am just giving out information and am exempt from taxes.

Please explain your purpose or provide your 501-C3 status and tax ID #
here: _____

Additional park vendor acknowledgements please check that you have read and understand:

- Vendors are expected to be open during all times the park is open. No vendor shall breakdown their booth/etc while guests are in the park. Allowable hours: vendors may breakdown and leave between 10pm and midnight. Vendors open on Sunday shall not breakdown their areas until the park has closed at 2pm.

- Vendors are expected to keep your areas clean, and to use the dumpsters, not park trash cans, to deposit garbage. An additional \$150.00 will be added to the following year's fee for those vendors not following this rule.

LI ABILITY INDEMNITY: Vendor covenants to protect, defend, hold harmless and indemnify the Rex Allen Days Inc Country Fair and Carnival, and the City of Willcox located in Arizona, its directors, officers, agents, employees and members, from and against any and all expenses, claims, actions, liabilities, attorney's fee, damages and losses of any kind whatsoever, actual or alleged, resulting from or connected with the participation as a vendor at the Rex Allen Days Inc Country Fair and Carnival (RAD). The Rex Allen Days Inc Country Fair and Carnival, nor the City of Willcox shall not be liable for any loss or damage to any merchandise or personal property in or about the vendor's booth space, regardless of the cause of such loss or damage. The Physical address of the event is 500 N Bisbee Ave, Willcox, AZ 85643.

Entered into this _____ day of _____

Signature _____

Rex Allen Days Vendor – SUPPLEMENT checklist
Please check one of the following and return with Vendor Application:

City of Willcox temporary business permit:

- I understand that I am responsible to file my transaction privilege with the state and report all sales at this event, then remit the tax due.
- I understand I will be expected to contact the City of Willcox at 520 384-4271 and arrange to purchase my own business license for the weekend. The Keiller Park Staff will come to see a copy of my acquired license upon set-up in the park.

Cochise County Health Dept. permit:

- I am a food vender, and I have a permit and will display onsite OR I don't currently have a Cochise County Health Permit and understand I am responsible for contacting the county and acquiring a permit. The current County application states the application and fees for the Health Department is to be submitted 2 weeks prior to the date of the event. This allows for proper staffing and the ability to call the vendors with any questions. Cochise County Health & Social Services (520)-384-7100 or (520)-586-8201

<i>PLEASE CIRCLE TYPE OF BUSINESS</i>	<i>Trailer Vendors Only</i>	<i>SPACE FEE *PER 10x10 SPACE</i>	<i>ELECTRICITY (include Amps needed) Circle YES OR NO</i>		<i>NEED WATER?</i>	<i>TOTAL PAID</i>
Food Vendor	Length (FT)	\$150*	Yes + \$25 No + \$0	110 or 220 / amps		
Commercial	Length (FT)	\$50*	Yes + \$25 No + \$0	110 or 220 / amps		
Other	Length (FT)	\$50*	Yes + \$25 No + \$0	110 or 220 / amps		

Rex Allen Days Inc. Park Activities Release from Liability

I, _____, of _____

For and in consideration of the use of Willcox Municipal property, do, for myself and my heirs, executors, and assigns demise and release and forever discharge the City of Willcox, Cochise County, Arizona hereafter referred to as "City" and Rex Allen Days, Inc., hereafter referred to as "Corporation" and their successors of and from all manner of action and actions, cause or causes of action, suits, debts and sums of money, dues, or now have against the City and or Corporation by reasons of any cause of thing whatever, whether in contact or tort. **Security:** Security will be on site but will not be provided for individual booths. If you leave your merchandise overnight at the festival site, you will be doing so at your own risk.